

Information about the HHCP – for handovers in Supported Housing

This information sheet is designed to provide a summary about the Health and Homelessness Co-ordination Project (HHCP), which can be included in handovers. The HHCP supports Westminster services to improve health access and decrease health inequalities of those in supported housing projects and rough sleepers. A synopsis of what the HHCP and your service are responsible for is included below:

The HHCP is responsible for:

- Implementing the Common Health Assessment Tool (CHAT) in supported housing projects and delivering CHAT training sessions
- Reporting on the health needs reported from the CHAT
<http://www.mungos.org/documents/7294/7294.pdf>
- Organising bi-monthly Health Action Group meetings attended by supported housing staff and health services http://www.westminsterhhcp.org/westminster_h_a_minutes.htm
- Coordinating staff and client training
- Recruiting and supporting HHCP Health Promotion volunteers – e.g. medical volunteers that deliver monthly health promotion sessions
- Co-ordinating service user health MOT days
- Organising an annual service user conference
- Producing a quarterly email newsletter
- Developing an online resource for homeless health www.westminsterhhcp.org
- Sharing best practice http://www.westminsterhhcp.org/westminster_tools_case_conf.htm

What is required of your service? (if supported housing service)

- Ensuring new clients (except from ICN and Route Home clients) have a CHAT completed within 2 months of moving into your service. The CHAT needs to be completed annually for existing clients. The online CHAT and guidelines can be found at:
https://docs.google.com/forms/d/1ZeR2cyiT6d9PZctc_Rp3trQ0XVTiLuaSbfxdKBbjTdY/viewform
- Recording the number of ambulance call outs at your service and accurately reporting via the quarterly additional returns.
- Nominating a health champion who can work alongside the HHCP coordinator. Health champion specification below:

Health champion person specification

- Ensure CHATs are completed and saved as a PDF/ printed out - so the information can be passed on if the client moves within the pathway.
- Disseminate the HHCP resources (e.g. training calendar and toolkits). A health file in reception may be appropriate.
- Identify the 2 top frequent attenders to hospital and review methods with the HHCP on how to support them.
- Be the main contact for HHCP health promotion volunteers. HHCP health promotion volunteers are available to run monthly health sessions for service users.
- Be the main contact for HHCP Health MOT days. The HHCP will organise and coordinate the day – the health champion is needed to confirm logistics on the day.
- Attend the health action group

If you are new to a service, please email anna.midgley@mungos.org and introduce yourself!